Recreation and Visitor Services Division (WO–250) Branch and Team Organizational Framework (1/16/09)

Leadership & Administration

Bob Ratcliffe, Division Chief Gary Marsh, Deputy Division Chief Dan Brown, Program/Budget Analyst Karen Glascoe, Management Assistant

Planning and Resources Branch (WO-251)

Andy Tenney, Branch Chief

Responsible for Oversight of:

- Planning and Monitoring
- Resource and Settings Management
- Facilities and Access Management

Staff

Hal Hallett, Senior Recreation Planner
Rob Perrin, Travel/Access Management
John McCarty, Chief Landscape Architect
Frank Jenks, Human Dimensions
Jim Goodbar, Cave & Karst Resources (NM)
Tina McDonald, Data Systems & User Support (NOC)
Vicki Josupait, Research & Social Sciences (NOC)

RVSAT, TTMT (State Program Leads) and Subject Matter Experts

Business and Visitor Services Branch (WO-252)

Gary Marsh, Branch Chief

Responsible for Oversight of:

- Business Practices and Permitting
- Information, Education and Stewardship
 - Visitor and Community Services

Staff

Phil Walker, Senior Recreation Planner Anthony Bobo, Senior Recreation Planner Judy Zuckert, Fees/SRPs/River Mgmt. Kevin Chesley, SCEP

Romella Arnold, Human Resources Patti Klein, TIO/Stewardship Education (UT) Angie West, Tourism/Community Support (NLCS) Amy Galperin, Interpretive Programs (NLCS)

RVSAT, TTMT (State Program Leads) and Subject Matter Experts

BLM National Recreation and Visitor Services Division (WO–250) Functional Areas of Responsibility and Coordination

Administrative Team

Strategic Planning, Policy, Budget Development & Operations Budget, Procurement, Workforce Planning, Personnel & Training, Accomplishment/Performance Measures & Reporting, Legislative & Departmental Affairs

Coordination:

DOI Secretary/ASLM Offices, ADs, ELT, DSDs, Field Committee, BST, RVSAT, TTMT WO 100, NLCS, 200, 300, 600, 700, 800, NTC, NOC

Planning and Resources Branch WO-251

Business Practices and Visitor Services Branch WO-252

Planning & Monitoring,

Recreation Planning Monitoring Program Benefits-Based Management Lands/Realty Actions, Recreation Research Visitor Use Surveys GPRA/NVUM **RMIS & Statistics** RMP & FRN Review/Tracking NEPA & CX Compliance

Access & Facilities

Trails & Travel Management River Management Facility and Sign Design & Maintenance Accessibility, Health & Safety VRM, Energy, BEIG Scenic Byways & SAFETEA-LU GIS & Data Standards Cave & Karst Resources Habitat/Species Issues Rivers/Waterways/Hydro CCS

Visitor Services & Community Support

Internal/External Communications Stewardship, Interpretation & **Environmental Education** Publications/Maps Visitor Services & Centers Tourism & Gateway Communities Volunteers Recruitment/Mgmt **Interpretive Associations** Website development Take It Outside/ Children outdoors

Business Practices & Permitting

Permits & Use Authorizations Regulations & Legislation Review Fees & Passes **Cost Recovery** Recreation RACs Commercial Ops/Concessions E-gov & Reservation Systems Partnerships/Assistance Agreements Workforce Development

Coordination:

Law Enf. 120, Planning 210, Lands & Realty 350, NLCS - NSH Trails, Wilderness & WSRs

Coordination:

Energy 310/320, Range 220, NOC – Socio-economic Sciences Wildlife 230, Cultural 240, WH&B 260, Forestry 270, SWA 280, Engineering 800, Fire & Aviation

Coordination:

Communications 600 & Legislative Affairs 620 NLCS - Tourism, Interpretation, Environmental Ed., Volunteers Western Governors Assn. **NACO**

Coordination:

Budget 880, NOC, IT WO500, Regulatory Affairs 630 Procurement 800 **NIRMC**

Recreation and Visitor Services Division (WO–250) Branch Program Responsibility and Expertise

Administration

Bob Ratcliffe, Division Chief

Gary Marsh, Deputy Division Chief

Dan Brown, Budget & Program Analyst Karen Glascoe, Management Assistant

Planning & Resources Branch (WO-251)

Andy Tenney, Branch Chief

Business Practices & Visitor Services Branch (WO-252)

Gary Marsh, Branch Chief

Planning & Monitoring

Access & Facilities

Visitor Services & Community Support

Business Practices & Permitting

Staff

Hal Hallett Frank Jenks

NOC

Tina McDonald Vicki Josupait

Field Subject Mater Experts

John Kurtz (ID)

RVSAT and TTMT

Don Bruns (CO)

Bill Overbaugh (AK)

James Sippel (NM)

Lesly Smith (WY)

Bill Gibson (AZ)

Jim Keeler (CA)

Staff

Rob Perrin John McCarty

Field Subject Matter Experts

ack Placchi (CO),Jim Goodbar (NM)

Rob Sweeten & Allysia Angus (UT)

Deb Salt (MT), Jed Botsford (NV)

Ralph Klein (OR)

Mark Conley (FS-Byways)

RVSAT and TTMT

Jeff McCusker (ES)

Terry Heslin (ID)

Randy Goodwin (AK)

David Jaynes (MT)

Staff

Anthony Bobo Judy Zuckert

NLCS

Amy Galperin (CO)

Angela West (NM)

Field Subject Matter Experts

Patti Klein (UT)

Carolyn Shelton (UT)

Gene Ervine (AK)

RVSAT and TTMT

Barb Keleher (NV)

Christina Miller (MT)

Leo Drumm (NV) Chris Knauf (OR)

Staff

Phil Walker

Romella Arnold

Kevin Chesley

Field Subject Matter Experts

Francis Norton (AZ)

RVSAT and TTMT

Don Applegate (AZ)

Mike Ayers (CA)

Robin Fehlau (ID)

Cathi Bailey (OR)

Suzanne Garcia (UT)

Workload and General Oversight Responsibilities – WO-250 Administration Staff

- **Bob Ratcliffe:** senior staff supervision, national budget development oversight, and establish Division priorities and track MBOs; workforce strategic planning; AD-200; ELT, Field Committee, DSD & BST relations; Internal/external program briefings; oversight & approves final budget and personnel actions; maintains external, legislative/Congressional relations; NTC/NOC coordination; training policy oversight
- **Gary Marsh:** day-to-day senior staff supervision, national budget development; personnel actions; RVSAT liaison; NLCS and partnership coordination; tracking directives and policy implementation; river management (including WSRs) mentor and trainer
- **Dan Brown:** National budget development; division operations budget development & tracking; procurement processing assistance and tracking; strategic planning; program/performance; assist with GPRA reporting, visitor use estimation and analysis; FBMS trainer
- **Karen Glascoe:** Division administrative and technical business operations support; process & track correspondence and policy guidance; maintain FBMS and administrative records; process personnel & procurement actions; gov.trip and travel/voucher coordinator

Workload and General Program Oversight Responsibilities WO-251 <u>Branch of Planning and Resources Staff</u>

- **Andy Tenney:** Program staff supervision, branch budget oversight, establish/track branch and program/team priorities; program guidance, training and support.
- Hal Hallett: national budget development support; Manual/Handbook revision & updating; NARRP and Healthier US work group liaison
- **Frank Jenks:** Human Dimensions, social sciences, research and integration; GPRA/visitor surveys; shooting sports MOU/partnership liaison; caves/karst resources; LUP plan review; develop and maintain briefing papers database
- **Rob Perrin**: CTTM and OHV policy, handbook/manual update; travel management monitoring; RMP & land use planning review for recreation; protest & appeal response review; FRN review/assistance; TTMT liaison; law enforcement liaison; CCS program oversight/representative
- John McCarty: VRM program policy, guidance, training, technical assistance and support; EAT liaison; Byways, Energy program liaison; coordination of deferred maintenance and trail & facility construction (CIRB); BEIG and Green build/sustainable program support; Roads & trails policy; facility & engineering coordination
- NLCS Staff Coordination
- **Tina McDonald** (NOC): RMIS and recreation data steward; visitor use estimation and analysis; facility condition assessment and asset management (API) program liaison; NIRMC liaison,
- **Jim Goodbar** (NM): Cave and Karst program guidance, technical assistance, training and support; cave partnerships
- Vicki Josupait (NOC): NVUM, GPRA/visitor satisfaction survey coordination; social science and monitoring
- Jack Placchi (CO): SAFETEA-LU, public roads, ATPPL
- Mark Conley (FS): Byways Resource Center
- John Kurtz (ID): Recreation planning training and technical assistance, RMP review
- **Rob Sweeten** (UT): VRM training, plan review for VRM compliance, Energy liaison
- Allysia Angus (UT): BEIG, plan/policy review for VRM compliance
- **Jed Botsford** (NV): Climbing sports liaison
- **Ralph Klein** (OR): Shooting sports liaison

Workload and General Program Oversight Responsibilities – WO-252 Branch of Business Practices and Visitor Services Staff

- **Gary Marsh:** Program staff supervision, branch budget oversight, establish/track branch and project priorities. Provides SRP/Fee/REA program and policy guidance, RRAC implementation oversight; legislative and public affairs liaison
- **Phil Walker:** Fee and SRP program policies; REA Implementation; concessions reform and management; RRAC implementation; SRP training and implementation
- **Anthony Bobo**: Fee and SRP program policies; REA implementation and reporting OIG/GAO audit liaison; Interagency Pass policy liaison; E-gov project oversight including NRRS & Recreation one-stop and ITIB coordination
- **Judy Zuckert:** SRPs/fees policies; outfitter & guide issues/monitoring; 2930 Manual/Handbook; training support; partnerships and outreach; NLCS liaison; river management (non-WSRs)
- **Kevin Chesley**: Partnership program coordination and support;; environmental education, volunteer, and SCEP coordination; budget development support; ARC/Partners Outdoors liaison; general policy development, RMP and FRN review; LNT liaison; website and sharepoint development
- **Romella Arnold:** Workforce policy, analysis and management; workforce diversity; program element review; facilitation and coordination of division meetings; MOU and partnership tracking and processing
- Patti Klein (UT): Stewardship Education (TL/LNT), Take It Outside (children outdoors) program development, guidance, technical assistance, training and support; coordination of program partnerships and interagency relations; liaison to American trails
- **Francis Norton (AZ):** Concessions program development, reform and technical assistance
- **Carolyn Shelton (UT):** Interpretation program development; technical assistance for interpretive facility design and construction.
- **Amy Galperin (NLCS):** Interpretive program guidance, tech assistance, training and support; sign committee liaison; oversight of visitor center & facilities; coordination of program partnerships and cooperating association relations
- Angela West (NLCS): Tourism and community support program guidance, tech assistance, & training; special projects coordination (Healthy US, geotourism, special places, AA06); accomplishment report writer/editor; liaison to NACO, WSTPC, WGA, NASPD, Gateway Communities; BIA and tribal relations
- **Jason Robertson (NLCS):** Program/Budget Development
- **Deb Salt (NLCS):** National Historic & Scenic Trails
- **Joe Ashor (NLCS):** Wild and Scenic Rivers
- **Dave Harmon (NLCS):** Wilderness

Internal Coordination & Collaboration - Cross Cutting/Shared Program Policy Issues

- NOC Visitor surveys/GPRA/NVUM, monitoring & research, technology assistance, data management & standards, & program support (signs, surveys, GIS, applied technologies)
- NTC Training, workforce analysis, program staff competency implementation
- **NLCS** Designated Units, Outreach, Science, Interpretation/Education, planning, monitoring, visitor surveys, interpretation/cooperating associations, donation policy, partnerships, tourism, community support, administration, budget, visitor center operation
- WO 210 Visual Resource Management (VRM), Comprehensive Trails and Travel Management (CTTM) & Planning, Energy Policy, NEPA/CX, RMP quality
- WO 230 Challenge Cost Share (CCS), Vegetation and wildlife management, CTTM
- **WO 240** Cultural and heritage tourism, stewardship education, CTTM, interpretation and visitor center management
- WO 280 Hazardous Materials, CASHE, Abandoned Mine Lands, Water/Air Quality
- WO 300 Energy program support, Lands & Realty, RS2477, R&PP leases, Lighthouses, Shooting ranges and public access
- **WO 600** Environmental education strategy, publications, volunteers, legislative affairs, website development
- WO 800 (830 & 880) Budget, performance, PE code, GPRA, procurement, PART, accessibility/ADMS, roads, CTTM, transportation planning and management byways, SAFETEA-LU/ATPPL, facility construction, operations & maintenance, asset management, design/greenbuild, EMS